Kansas Medical Assistance Program
P O Box 3571
Topeka, KS 66601-3571
Provider 1-800-933-6593
Beneficiary 1-800-766-9012

AUTHORIZATION TESTING INSTRUCTIONS

Testing is strictly for HIPAA compliance.
Test files are not adjudicated and an 835 is not created.
Testing is not offered for 835/277 transactions.

An EDI application is required before an authorization test can begin. A Trading Partner identification (ID) number will be sent to the email address provided on the application.

PROVIDER ELECTRONIC SOLUTIONS

- After installing the software, log on to **Provider Electronic Solutions**.
  - If this is the first time logging on, enter the password eds-pes. The Tools-Options window should be displayed.
  - At the bottom of the Connection tab, change the Environment Ind field to Test.
  - Click on the **Batch** tab.
  - Fill in all the fields. The Web Logon ID and Web Password fields are the same as what is used on the KMAP website.
  - Click **OK** when done.
- Reference the User Guide to determine how the application functions.
  - For each type of transaction that needs authorized, create a sample set of forms to be sent to KMAP for HIPAA compliance examination.
  - These transactions are for test purposes only and will not be processed.
- When finished entering the forms, close the window.
- Select **Submission** from the Communication menu.
- Highlight the types of transactions that were created previously.
- Click the **Submit** button.
- When the submission is complete, select **View Communication Log** from the Communication menu.

THIRD-PARTY SOFTWARE VENDORS AND USERS

IMPORTANT: KMAP does not offer blanket certifications or authorize third-party software without a test from each user. Each user must upload a test file to the KMAP website.

The trading partner ID number must be included in all files received by KMAP. The software vendor should know the locations in the data file this ID must be present.

- Log on to the KMAP secure website.
- Use the Trade Files menu item to upload the test file.

ALL TESTERS

Send an email to the EDI team (LOC-KSXIX-EDIKMAP@groups.ext.hpe.com).

- Put TEST SUBMISSION in the subject line.
- **For PES,** include the External Batch Number found in the Communication Log window.
- **For third-party software vendors and users,** include the Transaction ID provided by the pop-up box on the website.
- Also include a contact name and telephone number to ensure a timely response.

- **The EDI team will review the transaction and contact you with further instructions.**